

## **RULES AND REGULATION OF ST. BENEDICT'S HOSTEL**

Freedom with responsibility and discipline is the way of life at St. Benedict's Hostel. On enrollment, the residents automatically undertake to abide with the following rules and regulation. Rules and Regulations for students residing in the St. Benedict's Hostel managed by Asirvanam Benedictine Fathers.

### **RULES FOR ADMISSION IN ST. BENEDICT'S HOSTEL**

1. Admission is open to, full time students
2. Students seeking admission to St. Benedict's Hostel shall apply in the prescribed application form.
3. The application form completed in all respects should be submitted to the St. Benedict's Hostel Office
4. Admission to St. Benedict's Hostel will be canceled if incomplete or false information is furnished.
5. Applicants who are offered admission in the St. Benedict's Hostel will have to take up the accommodation immediately, failing which his admission will be cancelled and the seat will be offered to another student.
6. Admission will be valid for one academic year only.
7. Students will be required to vacate the St. Benedict's Hostel within 2 days on completion of the scheduled examination each year.
8. Fresh application will have to be filled up in every year.
9. St. Benedict's Hostel fee for the next academic year is required to be paid in the month of February.
10. St. Benedict's Hostel reserves its right to cancel admission of undeserving students without giving any reason.
11. Permission should be obtained from the Hostel Director for students continuing to stay in the hostel for any Academic reasons during the month of April - May. In any case the students will not be permitted to stay beyond May 10 of each academic year.

### **DISCIPLINE:**

1. Smoking, consumption of alcoholic drinks and spitting is strictly- prohibited in the St. Benedict's Hostel premises.
2. No guest or visitor of the inmate will be permitted to visit their rooms.
3. Every student shall be in St. Benedict's Hostel by 08:30 PM. If he has to stay out after the Said timing owing to any special reason, he must obtain prior permission from St. Benedict's Hostel Director. The

application for leave of absence from the St. Benedict's Hostel shall be made in writing to the St. Benedict's Hostel Director at least 3 days prior to the leave and his permission shall be obtained.

4. No students shall use the service of a St. Benedict's Hostel servant for personal work even on payment. He shall also not bring any servant from outside even temporarily.
5. The residents are not permitted to change the room allotted to them, But they can be changed at the discretion of the authorities,
6. No nuisance of any kind shall be made at any time in the St. Benedict's Hostel premises, like playing loud music/attending telephone call/games, etc.
7. Every case of illness and accident must be reported immediately to the St. Benedict's Hostel Director.
8. No functions or celebrations shall be organized except with the permission of the St. Benedict's Hostel Director.
9. Resident students are not permitted to convene any meeting of any sort under any circumstances anywhere In the St. Benedict's Hostel premises.
10. No poster etc. should be put up anywhere, either in rooms or lobbies.
11. Students are not allowed to play any kind of sports in the room
12. Throwing of water, colour etc. on one another and on the walls / property of St. Benedict's Hostel is strictly prohibited.
13. Students who have found spoiling the St. Benedict's Hostel property by any means will be ' penalized by Paying Fine
14. .Students suffering froth any contagious disease will not be .allowed to stay in St. Benedict's Hostel. Decision of the St. Benedict's Hostel Director in this regard Will be final and binding.
15. Allotment of the room, furniture etc, will be entirely at the discretion of St. Benedict's Hostel Director and no complaint in this regard will be entertained.
16. Every student shall keep the room allotted to him clean and neat. He shall take proper care Of the furniture and fixtures handed over to him .The St. Benedict's Hostel authorities having, the right to enter and inspect the rooms at any time, even in the absence of students.
17. All matters relating to differences among students and complaints about St. Benedict's Hostel servants shall be brought to the notice of the St. Benedict's Hostel Director, who will take such action as may be necessary.
18. Students are expected to switch off the lights and fans in their rooms every time they go out and take precautions to economize electricity consumption. All the lights in the rooms are to be switched off by 11:00 PM. strict silence should be observed after 09:00 PM.

19. Charges for any damages to the property as well as to the furniture and fixtures caused by student/students negligence will be recovered from the student/students staying in the said room.
20. Student should not drive nails, screws etc. into the wall or doors. No repair shall be done by the students themselves. They should approach the St. Benedict's Hostel warden, who will arrange for repairs.
21. Visitors are not allowed to enter any room.
22. The St. Benedict's Hostel Authorities do not hold themselves responsible for the safe custody of the property of the students staying In the St. Benedict's Hostel, Students should keep their belongings under lock and key and should take proper care of their belongings. They should not leave the key of the room anywhere around.
23. Before leaving the St. Benedict's Hostel, a student must pay all dues and hand over the charges of rooms and other material in satisfactory condition to the St. Benedict's Hostel Director.
24. If any student is found misbehaving, he will be expelled from the St. Benedict's Hostel immediately and the fee paid by him will be forfeited.
25. If night outs are desired the request has to reach the director's office at least 3 days prior to the leave and permission must be obtained from St. Benedict's Hostel Director, If the student takes night out without prior permission, the admission to St. Benedict's Hostel will be terminated with immediate effect and further disciplinary 'action at the University level will be initiated.
26. Every student of the said room will be held responsible for any broken items in flats/room and all are required to contribute for its repair.
27. No music system is allowed in St. Benedict's Hostel room.
28. Any complaint (indecent behavior/noisy) from the University Security personnel/neighbors/society will result in severe action.
29. St. Benedict's Hostel is required to be vacated with luggage in every summer vacation.
30. If the student stays away from St. Benedict's Hostel for more than 24 hours without prior official permission, he will be deemed to have left the hostel and will not be permitted to reside and will have to vacate his room immediately.
31. If one leaves the hostel before completing the period of one year, the deposit amount will not be refunded.
32. The residents are directed not to bring ladies to the hostel.
33. Students should be present at St. Benedict's Hostel till the last working day before the University vacations and should report to St. Benedict's Hostel one day prior to the commencement of classes after vacations.

34. The student's admission at St. Benedict's Hostel will be cancelled, if he does not have 85% of attendance at University. (Attendance percentage up to 10% may be condoned in case of serious and genuine medical reasons).
35. Students are not permitted to be in the Hostel while the class is in progress. In case of sickness special permission from the director is to be sought.
36. No food items are permitted in the Hostel Rooms.
37. The inmates of St. Benedict's Hostel shall register their In-time at 06:30 PM and Out-time at 07:45 am every day.

**FEE STRUCTURE AND PAYMENT DETAILS**

**The Fee structure and Payment Details for the Accommodation alone (Fee has to be paid at the time of Admission):**

**All the Payments shall be made in DD in favour of "St. Benedict's Hostel "payable at "Bangalore, (Write your Name, Date of Birth, Course, Application No. & Course Fee Paid Receipt No, behind the DD)**

	Monthly	Annually
<b>For the Accommodation:</b> (Sharing rooms)	<b>RS 2500/-</b> (Two thousand Five hundred only)	<b>RS 25000/-</b> (Twenty five thousand only)
<b>For the food:</b>	<b>RS 2500/-</b> (Two thousand Five hundred only)	<b>RS 25000/-</b> (Twenty five thousand only)

**Note: \* The hostel accommodation is subject to availability of rooms**